

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

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**23<sup>rd</sup> September 2021**

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 5<sup>th</sup> October 2021 at 7.00pm at St Dennis Methodist Chapel, Carne Hill, St Dennis, PL26 8BB** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

## **AGENDA**

### **1. Welcome by the Chairman.**

### **2. Apologies**

To receive and approve apologies.

### **3. Declarations of Interest**

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £10 and

d) *To receive written requests for dispensations on items to be discussed at the meeting*

**N.B:** *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

**4. Public Participation (to include Cornwall Councillors Report)**

*Standing Order '3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.*

*Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.*

a) *Public Participation*

b) *Cornwall Councillors Report*

**5. To approve and sign the minutes of the Parish Council Meeting held on the 7<sup>th</sup> September 2021 (emailed).**

**6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**

*Cemetery Committee – Bench installation policy approved, Memorial Plaque Policy approved, Cemetery Risk assessment reviewed and approved, Delegated power given to the clerk to approve tree removal, Kerb edging consultation agreed, Cemetery Regulations reviewed, Cemetery charge sheet reviewed, purchase of Cemetery Law & Regulations Book approved. Staffing Committee – Staff Health and Safety Policy reviewed and approved. All other items within the confidential section.*

**7. Matters Arising – Information Only.**

**8. To agree the delegated decisions made over the past month.**

**9. Clerks Report**

**10. To agree a donation to the Royal British Legion for Poppy Wreaths.**

**11. To discuss staff parking in Parish Council site entrances.**

**12. To Agree the cost of the trenching for electric installation to the new CCTV shed.**

**13. To discuss Freedom of information request received.**

**14. Update on Memorial Parade.**

**15. To agree the cost of replacement silk poppies.**

**16. Update on the information boards.**

**17. To agree the cost of replacement Perspex panel for the bus shelter roof.**

**18. Update on the Festival of Christmas Trees 2021 and to agree a theme.**

**19. Update on the land between Dunstan Close and School Lane.**

**20. To identify and agree buildings, monuments, sites, places, areas or landscapes to put forward for consideration for the Cornwall Local Heritage List.**

**21. To discuss the possibility of installing public charging points for electric vehicles.**

**22. To discuss uses for Hendra Prazey Land.**

**23. To review and extend the use of the Parish Council's Scheme of Delegation Policy.**

**24. Update on the Neighbourhood Plan.**

**25. To agree the Terms of Reference for the Neighbourhood Plan Working Party.**

**26. Reports from Outside Bodies.**

**27. Consultations/Surveys received up to time of meeting.**

Let's Talk Homes – Circulated.

To give views for feedback on Delivery Framework to support Town and Parish Councils report.

**28. Highways and Footpath Matters.**

a) *Footpaths – re-opening of the old railway line, meeting notes circulated, update to be given. Footpath cutting.*

b) *Highway Issues – Speeding in Hall Rd. proposed waiting restrictions outside Carne Court.*

**29. Grant Requests**

*To consider grants received up to the time of meeting.*

**30. Correspondence Received**

*To consider correspondence received up to the time of the meeting - emailed.*

**31. Financial**

a) *To approve September's payment to creditors and income as emailed.*

b) *Approve the bank balances as of 31<sup>st</sup> August 2021. (emailed).*

c) *To note the completion of the External Audit and the External Auditors report.*

**32. Items for next agenda**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

**33. Confidential Items**

Request for permission to carry out work on Parish Council land.

Review and agreement to pay additional hours worked in September.

Staffing Committee meeting:

Management reports

Boundaries and expectations

Health & Safety Policy

Staff hours

Wages for 22-23 budget

Clerk's Appraisal

Admin review.

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**